

**Waterford Township Supervisors  
Regular Business Meeting  
Wednesday, May 19, 2021**

Chairman Kondzielski called the meeting to order at 7 p.m., followed by the Salute to the Flag. Supervisors Malinowski and Senger (via phone) were in attendance as was Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Solicitor Art Martinucci, Zoning Officer Leeann Ormsbee, Ron Eliason, Larry Thompson, Cindy Kreider, and Tom Coffin.

**PUBLIC COMMENT** –

- Cindy Kreider questioned the covered bridge and asked if the Township could block it off so people couldn't get right down to the bridge and cause trouble.
- Ron Eliason thanked the Township for the open house and said it was a nice display and a nice day to have it.

**APPROVAL OF MINUTES**

**Motion by Malinowski, seconded by Kondzielski, to approve the May 5, 2021, regular business meeting minutes, as presented. Vote: 2/0 Senger abstained because he was not at the entire meeting.**

**Chairman recessed the meeting to executive session at 7:05 p.m. Reconvened at 7:23 p.m.**

**ROADMASTER'S REPORT**

- Getting roads ready for tar and chip.
- Shawn McLaughlin decided to quit his job here at the Township. Jason Petty is doing a good job and Brian would like to make him a full-time employee.
- Brian is getting the roads ready for tar and chip. On the 2016 and 2017 tar and chipped roads that are falling apart, he had to put 5 ton of cold patch on Himrod; Talcott 15T; Greenlee 5T. They were falling apart and needed to be repaired before they are tar and chipped again.
- Trenching – Equipment broke down.
- June 1 Tamarack Road/Trout Run realignment begins.
- Crack sealed 600 gallons on Dublin Road, and 1400' on Union Road. This will help hold the roads until we get them resealed.

**SOLICITOR**

- Jason Proper – Removal of stone and gravel from the road last year. Letters were sent by regular mail and registered mail. We have calculated the cost of repair last year to get it up to speed, and the additional cost to complete the repairs this year. We sent him a letter with the figures, asking him to contact the Township. We sent it out to the property where the material was taken. Came back undeliverable. Sent it out to another property where Mr. Proper is. Did not get anything back before May 5. Our next step would be to file a complaint in the Court of Common Pleas for the damage; feels taking it to the district justice is a waste of time.

- Krol Property – Sharon explained where the situation stands with Garrett Krol selling the property where his house is. Solicitor advised that we need something from a mortgage company indicating the sale, and a satisfaction document for our parcel.
- There has been complaints coming in about a gun club and the hours of operation, as well as the noise. Solicitor indicated that there is nothing the Township can step up and do anything about. Leeann explained she was told they were going to put up some sound fencing but that did not happen.

Action on Jason Proper issue:

**Motion was made by Kondzielski to allow the solicitor to file this matter in the Court of Common Pleas.** When asked the cost, Solicitor advised the cost will be as affordable as possible. We would be taking this action for the principle, not the cost. Senger would like to discontinue the law suit because of the cost to the Township to take it to court. Kondzielski wants to proceed because it will set a bad precedence. Malinowski does not feel it cost the Township all that much. Tinko said it was a real hazard after he did it and that is why we called the state police. Malinowski would like to table it to try and talk to Mr. Proper. Senger agrees.

**ZONING**

- Ann Hall sold her property to the neighbor. She contacted him about what he could do and told him the violation still exists, and that he inherited it. He has 30 days to take care of it.

**OLD BUSINESS**

- **Cindy Kreider** – was present to see if the supervisors decided on contributing to Waterford Heritage Days. **Motion was made by Kondzielski, seconded by Senger, to supply Waterford Heritage Days with the restrooms needed, at a cost of \$1,300.**  
Vote: 3/0
- **Newsletter** - costs explained.
- **Niemeyer Road Bridge update.** Nothing to report.
- **Installation of driveway pipes** – **Motion by Kondzielski, seconded by Senger, that, in the course of our road crews preparing roads for tar and chip, or when they are ditching, if a resident has a pipe which needs replaced, and they provide the correct required size pipe, and the gravel, the Township can install the new pipe for them.**  
Vote: 3/0

**NEW BUSINESS**

- **Motion by Kondzielski, second by Malinowski, to hire Jason Petty as a full-time employee to replace Shawn McLaughlin, at a rate of \$17.50/hour. Vote: 2/1 (Senger opposed)**

**CORRESPONDENCE**

- Letter from Susan Osborn thanking road crew for grading Benson Road.

**RECEIPTS**

Berkheimer	LST May 2021	222.25
Berkheimer	EIT May 2021	10,029.21
Berkheimer	LST May 2021	487.07

Berkheimer	EIT May 2021	2,350.79
Beeman Estates	April 2021 Sewer	63.26
Berkheimer	EIT May 2021	15,542.32
Berkheimer	LST May 2021	174.31
Tax Collector	Interim Tax – April	4.98
Tax Collector	Real Estate and Per Capita April 2021	266,264.85
Charter Communication	Refund	785.00
Berkheimer	EIT May 2021	7,341.04
Berkheimer	EIT May 2021	6,377.67

### TREASURER'S REPORT

**BILL PAYMENT LIST:** See attached. Payroll Ck Date: 5/19/2021 Total Cash Req.  
\$27,317.04

**Motion by Malinowski, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0**

**Motion by Malinowski, seconded by Senger, to adjourn the meeting at 7:56 p.m. Vote: 3/0**

Respectfully submitted,

\_\_\_\_\_  
Flory Kondzielski  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sharon Risjan  
Secretary

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

April 30, 2021

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
<b>GENERAL ACCOUNT</b>				
3/31/2021	482,552.37			
Receipts		249,939.81		
Transfer fm Liquid Fuels		-		
Interest Earned		45.50		
Expenditures			96,287.83	
Transfer to Building Fund				
Transfer to Bridge Fund				
Transfer to Equipment Fund				
<b>TOTALS</b>	<b>-</b>	<b>249,985.31</b>	<b>96,287.83</b>	<b>\$ 636,249.85</b>
<b>*BRIDGE FUND</b>				
3/31/2021	315,021.59			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		25.89		
Expenditures			-	
<b>TOTALS</b>		<b>25.89</b>	<b>-</b>	<b>\$ 315,047.48</b>
<b>*BUILDING FUND</b>				
3/31/2021	207,858.51			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		15.30		
Expenditures			81,348.17	
<b>TOTALS</b>		<b>15.30</b>	<b>81,348.17</b>	<b>\$ 126,525.64</b>
<b>*EQUIPMENT FUND</b>				
3/31/2021	62,165.29			
Receipts - sale of pickup		-		
Transfer from General Fund		-		
Interest Earned		2.55		
Expenditures			-	
<b>TOTALS</b>		<b>2.55</b>	<b>-</b>	<b>\$ 62,167.84</b>
<b>STATE LIQUID FUELS</b>				
3/31/2021	29,402.40			
Receipts		268,280.69		
Interest Earned		5.08		
Transfer to General Fund				
Expenditures				
<b>TOTALS</b>		<b>268,285.77</b>	<b>-</b>	<b>\$ 297,688.17</b>
<b>*SEWER FUND</b>				
3/31/2021	100,115.82			
Receipts		2,168.00		
Interest Earned		8.32		
Expenditures				
<b>TOTALS</b>		<b>2,176.32</b>	<b>-</b>	<b>\$ 102,292.14</b>
<b>**SMALL FLOW TREATMENT FACILITIES</b>				
3/31/2021	4,851.72			
Receipts		-		
Interest Earned		0.04		
Expenditures				
<b>TOTALS</b>		<b>0.04</b>	<b>-</b>	<b>4,851.76</b>
<b>**DEVELOPERS AGREEMENT - ECGA</b>				
3/31/2021	0.01			
Receipts				
Interest Earned				
Expenditures				
<b>TOTALS</b>		<b>-</b>	<b>-</b>	<b>\$ 0.01</b>
<b>Total Expenses \$ 177,636.00</b>				

TOTAL OF ACCOUNT BALANCES AS OF April 30, 2021 \$ 1,544,822.89

\*\*Restricted Funds

\*Capital Improvement Funds

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05/19/21

## Waterford Township

## Check Detail

May 1 - 19, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	4240	05/19/2021	Dave's Welding Sho...		100.100 · General Fu...		-295.00
Bill	10494	04/29/2021			437.198 · I.R. Roller (s...	-95.00	95.00
Bill	10463	05/14/2021			437.215 · Ingersoll Ra...	-200.00	200.00
TOTAL						-295.00	295.00
Bill Pmt -Check	4241	05/19/2021	Five Star Equipment ...		100.100 · General Fu...		-265.98
Bill	P29554	05/05/2021			437.216 · John Deere ...	-265.98	265.98
TOTAL						-265.98	265.98
Bill Pmt -Check	4242	05/19/2021	Highmark Blue Shield		100.100 · General Fu...		-72.69
Bill	210505...	05/05/2021			487.154 · Vision Care	-72.69	72.69
TOTAL						-72.69	72.69
Bill Pmt -Check	4243	05/19/2021	ITUAbsorbTech		100.100 · General Fu...		-102.70
Bill	7389600	05/05/2021			487.164 · Uniform Exp...	-51.35	51.35
Bill	7693725	05/12/2021			487.164 · Uniform Exp...	-51.35	51.35
TOTAL						-102.70	102.70
Bill Pmt -Check	4244	05/19/2021	J. H. Auto Parts, Inc.		100.100 · General Fu...		-219.95
Bill	474861	05/03/2021			437.100 · Tools & Equ...	-15.59	15.59
Bill	475144	05/06/2021			437.100 · Tools & Equ...	-163.90	163.90
Bill	475182	05/06/2021			437.202 · #2 -1995 W...	-40.46	40.46
TOTAL						-219.95	219.95
Bill Pmt -Check	4245	05/19/2021	Kimball Midwest		100.100 · General Fu...		-781.10
Bill	8847654	04/30/2021			437.100 · Tools & Equ...	-735.60	735.60
Bill	8873007	05/11/2021			437.100 · Tools & Equ...	-45.50	45.50
TOTAL						-781.10	781.10
Bill Pmt -Check	4246	05/19/2021	Koldrock Waters, Inc.		100.100 · General Fu...		-25.90
Bill	4/30/21...	04/30/2021			487.239 · Bottled Water	-25.90	25.90
TOTAL						-25.90	25.90
Bill Pmt -Check	4247	05/19/2021	Lakeshore Employee...		100.100 · General Fu...		-149.00
Bill	45028	04/29/2021			430.100 · CDL Licens...	-149.00	149.00
TOTAL						-149.00	149.00
Bill Pmt -Check	4248	05/19/2021	LeeAnn Ormsbee		100.100 · General Fu...		-34.61
Bill	Refund	05/13/2021			301.100 · Real Estate ...	-34.61	34.61
TOTAL						-34.61	34.61
Bill Pmt -Check	4249	05/19/2021	Lindy Paving, Inc.		100.100 · General Fu...		-400.32
Bill	DA163...	03/31/2021			438.205 · Cold patch	-143.04	143.04
Bill	DA163...	04/16/2021			438.205 · Cold patch	-137.28	137.28
Bill	DA164...	04/28/2021			438.205 · Cold patch	-120.00	120.00
TOTAL						-400.32	400.32
Bill Pmt -Check	4250	05/19/2021	Michael Messmer		100.100 · General Fu...		-143.20

**Waterford Township**  
**Check Detail**  
 May 1 - 19, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	refund	05/19/2021			362.410 · Zoning Per...	-143.20	143.20
<b>TOTAL</b>						-143.20	143.20
<b>Bill Pmt -Check</b>	<b>4251</b>	<b>05/19/2021</b>	<b>Morton Salt, Inc.</b>		<b>100.100 · General Fu...</b>		<b>-3,227.38</b>
Bill	540225...	05/02/2021			432.220 · Salt - Snow ...	-3,227.38	3,227.38
<b>TOTAL</b>						-3,227.38	3,227.38
<b>Bill Pmt -Check</b>	<b>4252</b>	<b>05/19/2021</b>	<b>Northern Tool &amp; Equ...</b>		<b>100.100 · General Fu...</b>		<b>-2.88</b>
Bill	163539...	05/18/2021			437.100 · Tools & Equ...	-2.88	2.88
<b>TOTAL</b>						-2.88	2.88
<b>Bill Pmt -Check</b>	<b>4253</b>	<b>05/19/2021</b>	<b>Printing Concepts, Inc.</b>		<b>100.100 · General Fu...</b>		<b>-484.00</b>
Bill	069424	04/30/2021			405.360 · Newsletter ...	-484.00	484.00
<b>TOTAL</b>						-484.00	484.00
<b>Bill Pmt -Check</b>	<b>4254</b>	<b>05/19/2021</b>	<b>Pro Waste Services, ...</b>		<b>100.100 · General Fu...</b>		<b>-55.00</b>
Bill	145735...	05/01/2021			409.250 · Repairs and...	-55.00	55.00
<b>TOTAL</b>						-55.00	55.00
<b>Bill Pmt -Check</b>	<b>4255</b>	<b>05/19/2021</b>	<b>Staples - Erie</b>		<b>100.100 · General Fu...</b>		<b>-112.87</b>
Bill	Order ...	05/13/2021			414.301 · Planning & ... 405.200 · Secretary S...	-92.17 -20.70	173.82 39.04
<b>TOTAL</b>						-112.87	212.86
<b>Bill Pmt -Check</b>	<b>4256</b>	<b>05/19/2021</b>	<b>Steveo's Diesel Truc...</b>		<b>100.100 · General Fu...</b>		<b>-1,095.35</b>
Bill	115336	04/14/2021			437.217 · Equipment ...	-305.64	305.64
Bill	115338	04/14/2021			437.199 · # 8 - 2007 P...	-522.71	522.71
Bill	115356	04/21/2021			437.219 · #5 2015 Pet...	-89.00	89.00
Bill					437.203 · #10 - 2010 ...	-89.00	89.00
Bill	115380	05/03/2021			437.205 · #19 2019 P...	-89.00	89.00
<b>TOTAL</b>						-1,095.35	1,095.35
<b>Bill Pmt -Check</b>	<b>4257</b>	<b>05/19/2021</b>	<b>Times Publishing Co...</b>		<b>100.100 · General Fu...</b>		<b>-220.20</b>
Bill	Himrod...	05/14/2021			439.315 · Himrod Roa...	-220.20	220.20
<b>TOTAL</b>						-220.20	220.20
<b>Bill Pmt -Check</b>	<b>4258</b>	<b>05/19/2021</b>	<b>U.S. Municipal Suppl...</b>		<b>100.100 · General Fu...</b>		<b>-4,928.17</b>
Bill	6183203	05/05/2021			433.200 · Street Signs...	-1,576.92	1,576.92
Bill	6183207	05/05/2021			433.200 · Street Signs...	-962.50	962.50
Bill	6183208	05/05/2021			433.200 · Street Signs...	-2,388.75	2,388.75
<b>TOTAL</b>						-4,928.17	4,928.17
<b>Bill Pmt -Check</b>	<b>4259</b>	<b>05/19/2021</b>	<b>UPMC Health Plan / ...</b>		<b>100.100 · General Fu...</b>		<b>-5,752.03</b>
Bill	June 2...	05/01/2021			487.156 · Health Insur...	-5,752.03	5,752.03
<b>TOTAL</b>						-5,752.03	5,752.03
<b>Bill Pmt -Check</b>	<b>4260</b>	<b>05/19/2021</b>	<b>Verizon Wireless</b>		<b>100.100 · General Fu...</b>		<b>-59.75</b>
Bill	987892...	05/02/2021			409.370 · Cell Phones	-59.75	59.75
<b>TOTAL</b>						-59.75	59.75

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05/19/21

### Waterford Township

### Check Detail

May 1 - 19, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	4261	05/19/2021	Visa / Northwest		100.100 · General Fu...		-2,128.45
Bill	ABC S...	04/19/2021			409.380 · Building Fu...	-150.52	150.52
Bill	Sam's ...	04/22/2021			409.200 · General Su...	-105.98	105.98
					409.200 · General Su...	-146.15	146.15
					409.250 · Repairs and...	-211.79	211.79
					437.100 · Tools & Equ...	-95.38	95.38
Bill	Lowes ...	04/22/2021			437.100 · Tools & Equ...	-213.70	213.70
					437.100 · Tools & Equ...	-7.31	7.31
					437.100 · Tools & Equ...	-434.20	434.20
Bill	Alumit...	05/03/2021			437.202 · #2 -1995 W...	-763.42	809.22
TOTAL						-2,128.45	2,174.25

20,556.53