

**Waterford Township Supervisors
Regular Business Meeting
Wednesday, June 2, 2021**

Chairman Kondzielski called the regular business meeting to order at 7 p.m. Supervisor Malinowski and Senger (via phone) were in attendance, as was Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, Ron Eliason, Bruce Coffin, and Larry Thompson.

PUBLIC COMMENT

- Bruce Coffin was present to correct a comment regarding him saying that Jason Proper did not have to pay the bill. He advised that he never told him that. He told him there are two low spots in that road; one near his driveway and one up the road on the other side of the road. When they build a road up, they have to give them gravel to build up their driveway. Malinowski stated it was not a driveway; he never got a permit until recently. Bruce acknowledged that he told Mr. Proper that, if it went to the JP, he would testify that the Township always gave material to help with their driveways.

APPROVAL OF MINUTES

Motion by Malinowski, seconded by Kondzielski, to approve the minutes of May 19, 2021, as presented. Vote: 2/1

ROADMASTER'S REPORT

- Chips are being hauled in for the tar and chip program.
- Brian called the State Police because kids tried to burn the covered bridge down.
- Brian talked to Chuck Kennedy and he will come back to work 2-3 days per week at \$20/hour. Just like Mike McCall.
- He got the Tamarack Road/Trout Run project completed today. Hopefully on Friday the seed will come for the bank.
- Would like to sell the boom mower off the tractor and get a 3PH 96" flail mower for the tractor. Gus Neff from North East Township would like to purchase the boom mower; it's worth \$5,000-\$6,000 right now.
- Trenching should start on Monday, June 7; gravel is being screened now.
- Senger indicated that Brian had told the supervisors he would be able to haul the logs to Trout Run. Why did we hire Brian Dwyer to do this? Kondzielski responded that Conservation paid for all of this. Brian stated that this should have been done two years ago because now we lost 4-5' in front of the house, lost road frontage, and we needed bigger equipment to get the job done. Senger also questioned why someone else was using Township equipment. Brian responded that Conservation hired them – 2-day rental of equipment and the manpower, and suggested he talk to Conservation and Trout Unlimited. He also indicated that the grant money was approved two years ago. Coffin responded that that was not true. Trout Unlimited did not have the money.

ZONING

- The Post Office has been verifying addresses. There are a lot of unpermitted apartments she was unable to verify.

- Clute Road violation is being rectified and the mobile home demolished.
- Dollar General has some zoning issues. The building is in A1. The parking lot and front portion is Business. Possibly rezone the back into a business area. Planning Board will discuss this.

OLD BUSINESS

NEW BUSINESS

- **Diesel fuel** – it has been brought to our attention that we have never bid out for diesel fuel. **Motion was made by Kondzielski, seconded by Malinowski, to advertise for 20,000+/- gallons of diesel fuel #2 Clear: undyed B2-B5. Bid to exclude PA State Sales Tax on fuel. Winning bidder to provide and maintain ownership of one 1,000-gallon double wall tank and pump provided to Waterford Township at no charge. Fuel to be delivered on an auto refill basis.**

Senger would like to see computer cards for each truck. Chairman said they can keep track on paper. **Vote on the motion: 2/1**

It was noted that Supervisor Senger lost his phone connection.

- **Himrod Road Bridge Replacement Consultant** – Chairman explained the four responses received – one from Uniontown, Hollidaysburg, Pittsburgh, and Edinboro. All are very well qualified; none with less than 50 years of experience. The three big firms (Hollidaysburg, Uniontown and Pittsburgh) have long lists of subcontractors. Deiss and Halmi from Edinboro work with local people and they work with Urban Engineers. He would like to keep it local. **Motion by Malinowski, seconded by Kondzielski, to have Deiss and Halmi as the consultant on the Himrod Road bridge replacement project. Vote: 2/0**
- **Niemeyer Road Bridge Reimbursement Agreement, Supplement C** – **Motion by Kondzielski, seconded by Malinowski, to sign the reimbursement agreement, Supplement C, as received. Vote: 2/0**
- Chairman explained that he received a request from Verel Salmon, on behalf of the Strong Vincent Birthplace Monument Committee, for some fill dirt to put behind the monument to enhance the site, and safety for visitors. Chairman is concerned about the overhead wires and Brian will look at that. **Motion by Malinowski, seconded by Kondzielski, to donate a couple loads of ditch dirt. Vote: 2/0**

CORRESPONDENCE

- ECGRA accepting applications for 2nd round of 2021 Special Events Grant Program.

RECEIPTS:

ADP	Employee insurance contribution	519.74
Cass Information	Sewer payment	31.63
Berkheimer	EIT May 2021	13815.32

Berkheimer	Local Services Tax May 2021	163.27
Berkheimer	EIT May 2021	6796.14
Berkheimer	Local Services Tax May 2021	844.56
Berkheimer	Earned Income Tax May 2021	11099.31
Erie County Tax Claim Bureau	Delinquent taxes	3583.74
Berkheimer	Local Services Tax May 2021	729.12
Berkheimer	Earned Income Tax May 2021	2034.03

BILL PAYMENT LIST: See attached

Payroll Period 5/15/21-5/28/21 Ck Date 06/02/2021 Cash Required: \$11,308.11

Chairman recessed the meeting to executive session at 7:55 p.m. for personnel, and reconvened at 8:15 p.m.

Motion by Kondzielski, seconded by Malinowski, to increase the hourly rate for Chuck Kennedy and Mike McCall to \$20/hour when they do work for us on a limited basis. Vote: 2/0

Motion by Kondzielski, seconded by Malinowski, to increase the hourly rate of our employees \$2.00/hour across the board, except for the zoning officer. All new hires will start at \$18/hour, to keep the people we have and to entice people to apply when we need help. Vote: 2/0

Motion by Malinowski, seconded by Kondzielski, to get three quotes for a side mower and purchase the least expensive one, and sell the used one for \$6,000 if Brian can get it. Vote: 2/0

MOTION TO APPROVE PAYMENT OF BILLS – Motion by Malinowski, seconded by Kondzielski, to approve payment of the bills as presented. Vote: 2/0

Motion by Malinowski, second by Kondzielski, to adjourn the meeting at 8:25 p.m. Vote: 2/0

Respectfully submitted,

Flory Kondzielski
Chairman

Date

Sharon Risjan
Secretary

AGREEMENT

On this 28th day of MAY, 2021 Waterford Township and Verel Salmon owner of record of the property at ~~E. 1st + Cherry Streets~~, do hereby agree as follows:

1. The property owner will permit the Township, its agents, and employees to enter upon the above mentioned parcel of land to deposit ditching materials.
2. Waterford Township will dump ditch dirt as close as possible to the area designated by owner providing that:
 - A. The material will not enter a wetland, area of cattails or within 100' of a stream or Flood Plain.
 - B. The area will support a 60,000 pound dump truck.
 - C. The area is less than a 2% grade.
3. The property owner will be responsible for any leveling, seeding, or other items which may be required.
4. The property owner hereby releases Waterford Township, their agents, and employees from any and all claims for damages resulting from the Township's entry and use of the above mentioned parcel of land.

WATERFORD TOWNSHIP Agent

Signature

Property Owner
Verel Salmon
Print name

VEREL R. SALMON

Signature

814-490-1759

On behalf of the Strong Vincent Birthplace Monument Committee, we respectfully request 'ditch' dirt be provided on the open lot. You can see the foundation for the monument has been poured. The marker will be set on June 18 by the sculptor and the committee. The dedication ceremony will occur on July 2, 2021 at 5 pm. Having a level surface to the right of and behind the monument would greatly enhance the site and safety for visitors. The entire lot could be filled if you need to get rid of fill but we would like to rake and plant the monument area to grass as soon as feasible. Thank you, Supervisors, for considering our request.

Verel Salmon

Waterford Township
Unpaid Bills Detail
 As of June 2, 2021

Type	Date	Num	Open Balance	Credit
American Funds				
Bill	05/10/2021	92769822	187.50	187.50
Total American Funds			187.50	187.50
Cross Paving, LLC				
Bill	05/17/2021	68867	17,657.00	17,657.00
Total Cross Paving, LLC			17,657.00	17,657.00
Deiss & Halmi Engineering, Inc.				
Bill	05/19/2021	4-21-52	535.42	535.42
Bill	05/19/2021	4-21-51	1,315.96	1,315.96
Bill	05/19/2021	4-21-53	66.25	66.25
Total Deiss & Halmi Engineering, Inc.			1,917.63	1,917.63
Dwyer Plumbing, Inc.				
Bill	05/24/2021	5045	867.50	867.50
Total Dwyer Plumbing, Inc.			867.50	867.50
Erie Aggregates				
Bill	05/19/2021	2078	1,127.15	1,127.15
Bill	05/25/2021	2092	2,508.21	2,508.21
Total Erie Aggregates			3,635.36	3,635.36
FWF Insurance, Inc.				
Bill	05/01/2021	34290	2,730.00	2,730.00
Total FWF Insurance, Inc.			2,730.00	2,730.00
Hunter Truck Sales & Service, Inc.				
Bill	05/26/2021	X102290820-01	136.12	136.12
Bill	05/26/2021	X102290712-01	51.92	51.92
Total Hunter Truck Sales & Service, Inc.			188.04	188.04
ITUAbsorbTech				
Bill	05/19/2021	7698017	51.35	51.35
Bill	05/26/2021	7702306	108.11	108.11
Total ITUAbsorbTech			159.46	159.46
J. H. Auto Parts, Inc.				
Bill	05/26/2021	477119	1.53	1.53
Total J. H. Auto Parts, Inc.			1.53	1.53
Legacy Truck Centers, Inc.				
Bill	05/19/2021	27925ERP	640.28	640.28
Total Legacy Truck Centers, Inc.			640.28	640.28
National Fuel Gas				
Bill	05/07/2021	4/6/21-5/7/21 Estima	202.35	202.35
Total National Fuel Gas			202.35	202.35
Northern Tool & Equipment				
Bill	05/11/2021	90496214	72.99	72.99
Bill	05/19/2021	47892119	329.95	329.95
Total Northern Tool & Equipment			402.94	402.94
Penelec				
Bill	05/21/2021	4/19/21-5/17/21	44.75	44.75
Bill	05/24/2021	4/19/21-5/18/21	244.12	244.12
Bill	05/25/2021	4/20-5/19/21	98.28	98.28
Bill	05/26/2021	4/22/21-5/21/21	143.36	143.36

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Type	Date	Num	Open Balance	Credit
Total Penelec			530.51	530.51
Powell's Portable Toilets				
Bill	05/31/2021	RR's for Heritage Da	1,300.00	1,300.00
Total Powell's Portable Toilets			1,300.00	1,300.00
Quinn, Buseck, Leemhuis, Toohey & Kroto				
Bill	05/17/2021	456334	64.57	64.57
Bill	05/17/2021	456333	1,063.97	1,063.97
Bill	05/17/2021	456332	1,087.50	1,087.50
Bill	05/17/2021	456331	47.00	47.00
Bill	05/18/2021	456558	162.50	162.50
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			2,425.54	2,425.54
Ray Showman Jr. Excavating, Inc.				
Bill	06/01/2021	13357	23,000.00	23,000.00
Total Ray Showman Jr. Excavating, Inc.			23,000.00	23,000.00
Seneca Mineral Company, LLC				
Bill	05/12/2021	12342	1,140.00	1,140.00
Total Seneca Mineral Company, LLC			1,140.00	1,140.00
Spectrum Business				
Bill	05/22/2021	349426801052221	97.96	97.96
Total Spectrum Business			97.96	97.96
Staples - Erie				
Bill	04/23/2021	9831625321	14.79	14.79
Bill	04/23/2021	9831625321-1	119.10	119.10
Bill	05/13/2021	9904827005-01	187.37	187.37
Bill	05/13/2021	9904826656-01	187.37	187.37
Bill	05/13/2021	2841895861	25.49	25.49
Bill	05/13/2021	2841896421	25.49	25.49
Total Staples - Erie			559.61	559.61
Steveo's Diesel Truck Services, Inc.				
Bill	05/14/2021	115408	307.54	307.54
Total Steveo's Diesel Truck Services, Inc.			307.54	307.54
Suit-Kote Corpotation				
Bill	05/25/2021	IN001847	9,450.00	9,450.00
Total Suit-Kote Corpotation			9,450.00	9,450.00
Times Publishing Company				
Bill	05/26/2021	434370	677.00	677.00
Total Times Publishing Company			677.00	677.00
Tractor Supply				
Credit	05/07/2021	5/24/2021	-15.62	
Total Tractor Supply			-15.62	0.00
Visa / Northwest				
Bill	04/26/2021	Amazon - Clock	38.55	38.55
Total Visa / Northwest			38.55	38.55
TOTAL			68,100.68	68,116.30

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