

AGENDA

WATERFORD TOWNSHIP SUPERVISORS REGULAR BUSINESS MEETING September 15, 2021

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES OF September 1, 2021, meeting, as presented.

ROADS REPORT

ZONING REPORT

- Upcoming Zoning Hearing Board meeting for a variance application made for 2382 Hare Road, 47-033-052.0-010.04 (10.00 & 10.03) seeking relief from SALDO Part 1, Section 107B. (5) lot width to depth 1/3 Proposed 1/5 ratio.
- Updates to Waterford Township Zoning Ordinance

SOLICITOR REPORT

OLD BUSINESS

- Update – Crosspipe at Tom Coffin's property on Sedgwick Road

NEW BUSINESS

- Himrod Road bridge inspection by Gannett Fleming; Senger questions if the Township can emergency post this road to a 5-ton weight limit, pending on Halmi's suggestions.
- Review and consider application for zoning officer position.
- Review storm water runoff.

CORRESPONDENCE

RECEIPTS

Berkheimer	Local Services Tax (OPT)	266.27
Berkheimer	Earned Income Tax	5,449.76
Berkheimer	Earned Income Tax	444.25
Erie County Tax Claim Bureau	Delinquent Taxes	2,549.68
Mag. District 6-3-05	Local fines	25.00
ADP	Employee Health Insurance Contribution	558.33
Melissa Oberlander	Real Estate & Per Capita	5,782.47
Melissa Oberlander	Interim Real Estate Tax	536.53
Anthony Gomo	Sewer	63.26
Erie County Recorder of Deeds	Realty transfers	16,692.07
Berkheimer	Earned Income Tax	513.56
Cass Information	Sewer	31.63

TREASURER'S REPORT

BILL PAYMENT LIST: See attached. Payroll Ck Date: 9/08/2021 Total Cash Req.
\$14,451.20

MOTION TO APPROVE PAYMENT OF BILLS

MOTION TO ADJOURN MEETING

**Waterford Township Supervisors
Regular Business Meeting
Wednesday, September 15, 2021**

Chairman Kondzielski called the regular business meeting to order at 7 p.m., followed by the pledge to the flag. Supervisor Malinowski was present, as was Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, Ron Eliason, Larry Thompson, Darren Smith, and Dave Allard. Supervisor. Supervisor Senger was absent.

PUBLIC COMMENT – NONE

Chairman Kondzielski recessed the meeting at 7:02 p.m. to an executive session to discuss legal matters.

Chairman Kondzielski resumed the meeting at 7:35 p.m.

APPROVAL OF MINUTES

Motion by Malinowski, seconded by Kondzielski, to approve the minutes of September 1, 2021, as presented. Vote: 2/0

ROADMASTER'S REPORT

- Got all the roads ready for winter except for middle Trask.
- Started storm water project out back.
- Scooter has been out mowing berms.
- Fuel tank is working out really well.

ZONING

- Upcoming Zoning Hearing Board variance hearing which has not yet been scheduled. This is for the Donnell/Troyer subdivision. They are trying to go back to the original plan.
- Leeann has been working on updates to the zoning ordinance with a few amendments.
- Planning Meeting – they questioned the definitions.
- We have the Shearer's plans. They have not yet submitted the final plans.

SOLICITOR

- We have filed an appeal on Armstrong. PUC requested an extension to file and respond.
- We have prepared the complaint with Mr. Proper at the Court of Common Pleas.
- They are working on a question about the OPT and the process of increasing the rate.

OLD BUSINESS

- Update – Crosspipe at Tom Coffin's property on Sedgwick Road – Chairman explained that Steve Halmi is going to get some ratings. Brian will get a counter out.

NEW BUSINESS

- Himrod Road bridge inspection by Gannett Fleming; Senger questions if the Township can emergency post this road to a 5-ton weight limit, pending on Halmi's suggestions. Chairman

explained that Steve Halmi spoke with the inspectors and there is no need for a new weight posting. They will monitory the bridge every six months.

- Review and consider application for zoning officer position - Tabled
- Review storm water runoff -- This is a project in process.

CORRESPONDENCE

- **Conzor Engineers, LLC** -- Bridge inspections on Niemeyer, Tamarack, Bagdad and Flatts roads, September 20-24 or September 27-28.

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TREASURER’S REPORT

BILL PAYMENT LIST: See attached. Payroll Ck Date: 9/08/2021 Total Cash Req. \$14,451.20

Motion by Malinowski, seconded by Kondzielski, to approve payment of the bills as presented. Vote: 2/0

Motion by Malinowski, second by Kondzielski, to adjourn the meeting at 7:44 p.m. Vote: 2/0

Respectfully submitted,

Flory Kondzielski
Chairman

Date

Sharon Risjan
Secretary

Waterford Township
Unpaid Bills Detail
As of September 15, 2021

Type	Date	Num	Open Balance	Credit
BCD Properties, Inc.				
Bill	09/08/2021	108	3,000.00	3,000.00
Total BCD Properties, Inc.			3,000.00	3,000.00
Canfield Auto Radiator				
Bill	09/10/2021	B43365	176.00	176.00
Total Canfield Auto Radiator			176.00	176.00
Cindy Glover Trucking, Inc.				
Bill	08/24/2021	2470	8,297.50	8,297.50
Bill	09/02/2021	2482	4,547.50	4,547.50
Total Cindy Glover Trucking, Inc.			12,845.00	12,845.00
Dan Farley				
Bill	09/09/2021	50 hay bales	200.00	200.00
Total Dan Farley			200.00	200.00
Dave's Welding Shop, Inc.				
Bill	09/01/2021	11058	65.00	65.00
Bill	09/07/2021	10965	280.00	280.00
Total Dave's Welding Shop, Inc.			345.00	345.00
E.L. Heard & Son, Inc.				
Bill	08/31/2021	8/31/21 Stmt	9,153.47	9,153.47
Total E.L. Heard & Son, Inc.			9,153.47	9,153.47
Erie Aggregates				
Bill	09/03/2021	2490	1,339.20	1,339.20
Bill	09/09/2021	2537	2,491.03	2,491.03
Bill	09/10/2021	2545	1,133.39	1,133.39
Bill	09/14/2021	2558	3,071.72	3,071.72
Total Erie Aggregates			8,035.34	8,035.34
Erie Truck & Trailer, Inc.				
Bill	09/08/2021	0511301	6.94	6.94
Bill	09/10/2021	0513301	20.70	20.70
Total Erie Truck & Trailer, Inc.			27.64	27.64
H J FINCK TIRES INC				
Bill	09/10/2021	257884	2,864.00	2,864.00
Total H J FINCK TIRES INC			2,864.00	2,864.00
Hagan Business Machines, Inc.				
Bill	09/13/2021	A067718	87.51	87.51
Total Hagan Business Machines, Inc.			87.51	87.51
Highmark Blue Shield				
Bill	09/03/2021	October 2021	78.46	78.46
Total Highmark Blue Shield			78.46	78.46
ITUAbsorbTech				
Bill	09/01/2021	7761307	60.23	60.23
Bill	09/08/2021	7765544	60.23	60.23
Total ITUAbsorbTech			120.46	120.46
J. H. Auto Parts, Inc.				
Bill	06/18/2021	479468	30.71	185.99
Bill	09/01/2021	486651	47.50	47.50
Bill	09/08/2021	487129	246.51	246.51
Bill	09/09/2021	487238	399.52	399.52

Waterford Township
Unpaid Bills Detail
As of September 15, 2021

Type	Date	Num	Open Balance	Credit
Siegel Actuarial Consulting, Inc. Bill	09/02/2021	25325-39483	450.00	450.00
Total Siegel Actuarial Consulting, Inc.			450.00	450.00
Sirco Industrial Supply, Inc. Bill	09/07/2021	2021-3783	43.96	43.96
Total Sirco Industrial Supply, Inc.			43.96	43.96
Stephenson Equipment, Inc. Bill	08/31/2021	18045073	1,798.53	1,798.53
Total Stephenson Equipment, Inc.			1,798.53	1,798.53
Verizon Wireless Bill	09/02/2021	8/3-9/2/2021	54.66	54.66
Total Verizon Wireless			54.66	54.66
Waterford Hardware & Services, Inc. Bill	09/08/2021	16498	10.49	10.49
Total Waterford Hardware & Services, Inc.			10.49	10.49
William Phillips Bill	09/11/2021	09/11/21 Planning	25.00	25.00
Total William Phillips			25.00	25.00
TOTAL			46,707.32	46,862.60

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

August 31, 2021

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
GENERAL ACCOUNT				
7/31/2021	695,829.08			
Receipts		149,948.14		
Com of PA Covid Relief Funds		-		
Interest Earned		59.38		
Expenditures			170,997.62	
Transfer to Building Fund				
Transfer to Bridge Fund				
Transfer to Equipment Fund				
Transfer to Covid Relief Acct				
TOTALS	-	150,007.52	170,997.62	\$ 674,838.98
*BRIDGE FUND				
7/31/2021	315,126.90			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		26.76		
Expenditures			-	
TOTALS		26.76	-	\$ 315,153.66
*BUILDING FUND				
7/31/2021	126,557.54			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		10.75		
Expenditures			-	
TOTALS		10.75	-	\$ 126,568.29
*EQUIPMENT FUND				
7/31/2021	51,275.36			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		2.43		
Expenditures			-	
TOTALS		2.43	-	\$ 51,277.79
STATE LIQUID FUELS				
7/31/2021	859.27			
Receipts		-		
Interest Earned		0.01		
Transfer from General Fund		-		
Expenditures			-	
TOTALS		0.01	-	\$ 859.28
*SEWER FUND				
7/31/2021	100,027.55			
Receipts		284.67		
Interest Earned		8.48		
Expenditures			350.00	
TOTALS		293.15	350.00	\$ 99,970.70
**SMALL FLOW TREATMENT FACILITIES				
7/31/2021	4,851.92			
Receipts		-		
Interest Earned		0.04		
Expenditures			-	
TOTALS		0.04	-	4,851.96
COVID RELIEF FUND				
7/31/2021	212,384.31			
Receipts		-		
Interest Earned		18.04		
Expenditures			-	
TOTALS		18.04	-	\$ 212,402.35
Total Expenses \$ 171,347.62				

TOTAL OF ACCOUNT BALANCES AS OF August 31, 2021 \$ 1,485,923.01

**Restricted Funds

*Capital Improvement Funds