

AGENDA

WATERFORD TOWNSHIP SUPERVISORS REGULAR BUSINESS MEETING October 20, 2021

SALUTE TO FLAG

PUBLIC COMMENT

- Bethany Fritz

EXECUTIVE SESSION

APPROVAL OF MINUTES OF October 6, 2021, meeting, as presented.

ROADS REPORT

ZONING REPORT

SOLICITOR REPORT

OLD BUSINESS

- PaDOT response to request for a study at Rt 97S/Flatts Road.

NEW BUSINESS

- Covid19 premium pay for eligible employees working during the pandemic.

CORRESPONDENCE

- Armstrong Application for Road Occupancy Permit

RECEIPTS

Zoning Office	Zoning permits	1009.52
Commonwealth of Pennsylvania	PURTA	938.32
Tax Claim Bureau	Delinquent taxes	1479.33
District Magistrate	Local fines	106.59
Tax Collector	Real estate tax	2033.15
ADP	Employee insurance contribution	558.33
Berkheimer	Earned income tax	715.07
Recorder of Deeds	Realty transfers	3686.11
Erie County General Fund	Poll rent	20.00
Cass Information	Sewer fee	31.63
Berkheimer	Earned income tax	3659.52
ADP	Employee insurance contribution	558.33

TREASURER'S REPORT

BILL PAYMENT LIST: See attached. Payroll Ck Date: 10/20/2021 Total Cash Req. \$14,576.17

MOTION TO APPROVE PAYMENT OF BILLS

MOTION TO ADJOURN MEETING

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
October 20, 2021**

Supervisor Malinowski chaired this meeting as Chairman Kondzielski was unable to do so. The regular business meeting was called to order at 7 p.m., followed by the pledge to the flag. Supervisors Malinowski and Kondzielski were present, as was Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, Ron Eliason, Larry Thompson, Darren Smith, and Bethany Fritz. Supervisor Senger was absent.

PUBLIC COMMENT –

- Bethany Fritz – speed limit ordinance, family driveway on Scott Road, and phone call to her employer.

Supervisor Malinowski recessed the meeting at 7:06 p.m. to an executive session to discuss legal matters.

Meeting resumed the meeting at 7:40 p.m.

APPROVAL OF MINUTES

- **Motion by Kondzielski, seconded by Malinowski, to approve the minutes of October 6, 2021, as presented. Vote: 2/0**

ROADS

- All the trucks are ready for winter.
- New employees are doing pretty good on the routes.
- Backhoe – might be a wire in the front 4WD actuator; they are not sure.

ZONING

- SHEARER'S EXPANSION is moving along. They are continuing to finalize and submit plans.
- ERIE COUNTY TAX ASSESSMENT – Our assessor has been out recently and is alerting us to several converted accessory buildings to dwellings.
- VARIANCE HEARING – 2382 Hare Rd, 47-033-052.0-010.04, dimensional variance application made to the Zoning Hearing Board for relief from the depth to width ration for a proposed replot was held on October 15. The Zoning Hearing Board denied granting the variance.

SOLICITOR

- Briefs have been filed in the Armstrong case by the Township and the PUC.
- The Proper complaint has been filed; waiting for the Sheriff to notify if it has been served.
- Garrett Krol property deed transfer should be done on Friday.

OLD BUSINESS

- PaDOT study at Rt 97S/Flatts Road has not yet been received.

NEW BUSINESS

- Covid19 premium pay for eligible employees working during the pandemic. **Motion was made by Kondzielski, seconded by Malinowski, to give \$1,000 to each employee who was working during the pandemic. Vote: 2/0** Kondzielski explained that everyone was here doing their job, and an eligible expense from the ARP funds is premium pay for eligible employees working at that time.

CORRESPONDENCE

- Armstrong Application for Road Occupancy Permit was referred to the Solicitor.

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TREASURER’S REPORT

BILL PAYMENT LIST

- See attached. Payroll Ck Date: 10/20/2021 Total Cash Req. \$14,576.17
- **Motion by Kondzielski, seconded by Malinowski, to pay the bills as presented.**
Vote: 2/0

ADJOURNMENT

- **Motion by Kondzielski, seconded by Malinowski, to adjourn the meeting at 7:45 p.m.**

Respectfully submitted,

Flory Kondzielski
Chairman

Date

Sharon Risjan
Secretary

Waterford Township
Unpaid Bills Detail
 As of October 20, 2021

Type	Date	Num	Open Balance	Credit
Ben Greene				
Bill	10/19/2021	2 w/s meetings	50.00	50.00
Total Ben Greene			50.00	50.00
CHAMPION FORD				
Bill	09/15/2021	46034960	56.34	56.34
Total CHAMPION FORD			56.34	56.34
Dave's Welding Shop, Inc.				
Bill	10/12/2021	1103	170.00	170.00
Total Dave's Welding Shop, Inc.			170.00	170.00
David Malinowski				
Bill	10/19/2021	10/15/21 ZHB	30.00	30.00
Total David Malinowski			30.00	30.00
Dwyer Plumbing, Inc.				
Bill	10/19/2021	5316	700.00	700.00
Total Dwyer Plumbing, Inc.			700.00	700.00
E.L. Heard & Son, Inc.				
Bill	10/19/2021	Gift Cert--Stan Neal	250.00	250.00
Total E.L. Heard & Son, Inc.			250.00	250.00
Erie Aggregates				
Bill	10/15/2021	2693	674.61	674.61
Total Erie Aggregates			674.61	674.61
Erie Truck & Trailer, Inc.				
Bill	10/13/2021	0537601	8.70	8.70
Total Erie Truck & Trailer, Inc.			8.70	8.70
Hagan Business Machines, Inc.				
Bill	10/14/2021	A070200	106.24	106.24
Total Hagan Business Machines, Inc.			106.24	106.24
Highmark Blue Shield				
Bill	10/05/2021	November 2021	78.46	78.46
Total Highmark Blue Shield			78.46	78.46
Hunter Truck Sales & Service, Inc.				
Bill	10/05/2021	X102315025:01	79.38	79.38
Bill	10/11/2021	X102315899:01	290.37	290.37
Bill	10/13/2021	X102316378:01	128.19	128.19
Total Hunter Truck Sales & Service, Inc.			497.94	497.94
ITUAbsorbTech				
Bill	10/06/2021	7782428	60.23	60.23
Bill	10/13/2021	7786637	116.99	116.99
Total ITUAbsorbTech			177.22	177.22
J. H. Auto Parts, Inc.				
Bill	10/04/2021	489516	17.42	17.42
Bill	10/06/2021	489778	0.99	0.99
Bill	10/07/2021	489812	851.79	851.79
Bill	10/12/2021	490255	29.59	29.59
Bill	10/12/2021	490248	12.57	12.57
Bill	10/12/2021	490237	77.94	77.94
Bill	10/12/2021	490243	127.10	127.10

Waterford Township
Unpaid Bills Detail
 As of October 20, 2021

Type	Date	Num	Open Balance	Credit
Total J. H. Auto Parts, Inc.			1,117.40	1,117.40
Jason Petty				
Bill	10/12/2021	10001	75.00	75.00
Total Jason Petty			75.00	75.00
Jim Turner Sales				
Bill	10/05/2021	300664	160.06	160.06
Total Jim Turner Sales			160.06	160.06
Ken Lewis				
Bill	10/19/2021	4 w/s meetings	100.00	100.00
Total Ken Lewis			100.00	100.00
Kimball Midwest				
Bill	10/12/2021	9284766	753.55	753.55
Total Kimball Midwest			753.55	753.55
Larry Thompson, ZHB Member				
Bill	10/19/2021	10/15/2021 ZHB	30.00	30.00
Total Larry Thompson, ZHB Member			30.00	30.00
Lindy Paving, Inc.				
Bill	09/23/2021	DA172333	2,322.24	2,322.24
Bill	09/28/2021	DA172471	301.44	301.44
Total Lindy Paving, Inc.			2,623.68	2,623.68
McMaster-Carr				
Bill	10/04/2021	66041695	278.21	278.21
Total McMaster-Carr			278.21	278.21
Northern Tool & Equipment				
Bill	10/07/2021	48776334	42.15	42.15
Total Northern Tool & Equipment			42.15	42.15
PA One Call				
Bill	09/30/2021	924713	32.47	32.47
Total PA One Call			32.47	32.47
Pat Long				
Bill	10/19/2021	2 water/sewer mtgs	50.00	50.00
Total Pat Long			50.00	50.00
Penelec				
Bill	10/06/2021	8/18-9/16/21 bldg #1	5.18	5.18
Total Penelec			5.18	5.18
PSATS UC Group Trust				
Bill	10/19/2021	3Q2021 UC	88.91	88.91
Total PSATS UC Group Trust			88.91	88.91
Quinn, Buseck, Leemhuis, Toohey & Kroto				
Bill	10/11/2021	459982	195.00	195.00
Bill	10/11/2021	459981	1,687.50	1,687.50
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			1,882.50	1,882.50
Robert Papesch				
Bill	10/19/2021	10/15/21 ZHB	30.00	30.00
Total Robert Papesch			30.00	30.00

Waterford Township
Unpaid Bills Detail
As of October 20, 2021

Type	Date	Num	Open Balance	Credit
Sephen L. Odom				
Bill	10/19/2021	Corrected tax	64.24	64.24
Total Sephen L. Odom			64.24	64.24
Steiner Diesel Service				
Bill	10/04/2021	10941	27.50	27.50
Total Steiner Diesel Service			27.50	27.50
Stephenson Equipment, Inc.				
Bill	10/11/2021	18046305	2,573.92	2,573.92
Total Stephenson Equipment, Inc.			2,573.92	2,573.92
Tractor Supply				
Bill	09/18/2021	100852676	256.90	256.90
Total Tractor Supply			256.90	256.90
U.S. Municipal Supply, Inc.				
Bill	10/06/2021	6188902	239.33	239.33
Total U.S. Municipal Supply, Inc.			239.33	239.33
UPMC Health Plan / UPMC Health Network				
Bill	10/13/2021	November 2021	8,064.92	8,064.92
Total UPMC Health Plan / UPMC Health Network			8,064.92	8,064.92
Verizon Wireless				
Bill	10/02/2021	9/3-10/2/21	54.60	54.60
Total Verizon Wireless			54.60	54.60
Visa / Northwest				
Bill	09/21/2021	Trumbull Ind.	192.72	192.72
Bill	09/24/2021	Home & Lighting	989.92	989.92
Bill	10/08/2021	Speedway motors	88.21	88.21
Bill	10/10/2021	Tractor Supply 10/10	178.02	178.02
Bill	10/19/2021	Service	8.57	8.57
Total Visa / Northwest			1,457.44	1,457.44
TOTAL			22,807.47	22,807.47

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

September 30, 2021

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
GENERAL ACCOUNT				
8/31/2021	674,838.98			
Receipts		73,395.08		
Com of PA Covid Relief Funds		-		
Interest Earned		50.73		
Expenditures			154,173.23	
Transfer to Building Fund				
Transfer to Bridge Fund			-	
Transfer to Equipment Fund			-	
Transfer to Covid Relief Acct			-	
TOTALS	-	73,445.81	154,173.23	\$ 594,111.56
*BRIDGE FUND				
8/31/2021	315,153.66			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		25.90		
Expenditures			-	
TOTALS		25.90	-	\$ 315,179.56
*BUILDING FUND				
8/31/2021	126,568.29			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		10.40		
Expenditures			-	
TOTALS		10.40	-	\$ 126,578.69
*EQUIPMENT FUND				
8/31/2021	51,277.79			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		2.35		
Expenditures			-	
TOTALS		2.35	-	\$ 51,280.14
STATE LIQUID FUELS				
8/31/2021	859.28			
Receipts		-		
Interest Earned		0.01		
Transfer from General Fund		-		
Expenditures			-	
TOTALS		0.01	-	\$ 859.29
*SEWER FUND				
8/31/2021	99,970.70			
Receipts		94.89		
Interest Earned		8.20		
Expenditures			712.50	
TOTALS		103.09	712.50	\$ 99,361.29
**SMALL FLOW TREATMENT FACILITIES				
8/31/2021	4,851.96			
Receipts		-		
Interest Earned		0.04		
Expenditures			-	
TOTALS		0.04	-	4,852.00
COVID RELIEF FUND				
8/31/2021	212,402.35			
Receipts		-		
Interest Earned		17.46		
Expenditures			-	
TOTALS		17.46	-	\$ 212,419.81
		Total Expenses	\$ 154,885.73	

TOTAL OF ACCOUNT BALANCES AS OF September 30, 2021 \$ 1,404,642.34

****Restricted Funds**

***Capital Improvement Funds**