

AGENDA

WATERFORD TOWNSHIP SUPERVISORS REGULAR BUSINESS MEETING November 17, 2021

SALUTE TO FLAG

PUBLIC COMMENT

- Bethany Fritz

EXECUTIVE SESSION

APPROVAL OF MINUTES OF November 3, 2021

ROADS REPORT

ZONING REPORT

- Subdivision/Replot – 2382 Hare Road
- Subdivision/Replot – 12624 Route 19
- Subdivision – 12015 Donation Road
- U.S. Census Bureau
- Re-advertise for zoning position
- Meeting Minutes

SOLICITOR REPORT

OLD BUSINESS

- No response to request for a PaDOT study at Rt 97S/Flatts Road.

NEW BUSINESS

- Approve Preliminary Budget for advertising.
- Sewer Application – Eugene Sparling, 12804 Route 19S.
- Niemeyer Bridge - HRG Request for Payment. Need payment authorization.
- Health Insurance coverage for 2022

CORRESPONDENCE

- Quinn Law Firm – 2021 Judicial Tax Sale List of Bidders
- Steve Halmi – Shearer's Expansion SWM Plan Comments

RECEIPTS

ADP	Employee insurance contribution	558.33
Berkheimer	Local services tax	79.33
Berkheimer	Earned income tax	3871.98
Berkheimer	Earned income tax	6556.58
Berkheimer	Earned income tax	3826.93
Tax Claim Bureau	Delinquent taxes	3210.43
E.C.G.R.A.	3Q2021 Gaming revenue	53540.82
Recorder of Deeds	Realty transfer taxes	1470.00
Magisterial Dist court	Local fines	91.20
Berkheimer	Local services tax	166.89
Berkheimer	Earned income tax	19982.46
Erie County Clerk of Records	Fines	17.06
Wtfd Twp Tax Collector	Real estate taxes	3518.25
Wtfd Twp Tax Collector	Interim taxes	29.65
Berkheimer	Earned income tax	5223.94
Leeann Ormsbee, Zoning Off.	October zoning permits & driveway permits	729.00

TREASURER'S REPORT

BILL PAYMENT LIST: See attached. Payroll Ck Date: 11/17/21 Total Cash Req. \$14,175.68

MOTION TO APPROVE PAYMENT OF BILLS

MOTION TO ADJOURN MEETING

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
November 17, 2021**

Chairman Kondzielski called the meeting to order at 7 p.m., followed by the pledge to the flag. Supervisor Malinowski (via phone) was present, as was Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, Ron Eliason, Larry Thompson, Darren Smith, Jim Welka and Bethany Fritz. Supervisor Senger was absent.

PUBLIC COMMENT –

- Bethany Fritz – Comments on her family’s driveway on Scott Rd.

Chairman recessed the meeting at 7:02 p.m. to an executive session to discuss legal issues, and resumed at 7:20 p.m.

APPROVAL OF MINUTES

- **Motion by Kondzielski, seconded by Malinowski, to approve the minutes of November 3, 2021, as presented. Vote: 2/0**

ROADS

- Crew has been ditching roads.
- Trucks 4 & 9 have been services.
- Have been cutting trees & brush on road sides.
- Have been repairing and replacing street signs.

ZONING

- SUBDIVISION/RELOT – 2382 Hare Rd, Parcels 47-033-052.0-010.03, 47-033-052.0-010.04, and 47-033-052.0-010.00.
- SUBDIVISION/RELOT - 12624 Rt 19, Parcels 47-027-060.0-007.01 & 47-027-060.0-007.03
- SUBDIVISION – 12015 Donation Road, Parcel 47-007-022.0-001.00
- MEETING MINUTES – Planning Commission meeting minutes are now available online. Waterfordtownship.net
- U.S. CENSUS BUREAU – We will be required to report zoning & building permits monthly instead of yearly.
- RE-ADVERTISE FOR ZONING POSITION – Erie County Department of Planning recommends we reach out to Erie County Zoning & Code Enforcement Officers Association to help find applicants.

SOLICITOR

- The complaint against Jason Proper was served on November 5.
- Solicitor reviewed portions of the zoning ordinance for Leeann.
- Paperwork for property purchase from Garrett Krol is finished.

OLD BUSINESS

- PaDOT study at Rt 97S/Flatts Road has not yet been received.

NEW BUSINESS

- Subdivision Approval –
Motion by Kondzielski, seconded by Malinowski, to approve the subdivision at 2382 Hare Road, Waterford, PA.
Motion by Kondzielski, seconded by Malinowski, to approve the subdivision at 12624 Route 19, Waterford, PA.
Motion by Kondzielski, seconded by Malinowski, to approve the subdivision at 12015 Donation Road, Waterford, PA. Vote: 2/0
- Application for sewer service at 12804 Route 19S, due to faulty septic. **Motion by Kondzielski, seconded by Malinowski, to accept the application of Eugene Sparling for sewer service at 12804 Route 19S. Vote: 2/0**
- Niemeyer Road Bridge – HRG request for payment. **Motion by Kondzielski, seconded by Malinowski, to pay HRG’s invoice in the amount of \$5,609.04. Vote: 2/0**
- 2022 Health Insurance – Chairman tabled to the next meeting.
- PRELIMINARY BUDGET – **Motion by Kondzielski, seconded by Malinowski, to accept the preliminary budget, and authorize advertisement of same, with the change of reducing the LeBoeuf Little League contribution by \$10,000, and add \$10,000 to the Waterford Public Library contribution. Vote: 2/0**

CORRESPONDENCE

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- Steve Halmi – Shearer’s Expansion SWM Plan comments.

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TREASURER’S REPORT

BILL PAYMENT LIST: See attached. Payroll Ck Date: 11/17/21 Total Cash Req. \$14,175.68
Motion by Kondzielski, seconded by Malinowski, to pay the bills as presented. Vote: 2/0

Motion by Kondzielski, seconded by Malinowski, to adjourn the meeting at 7:32 p.m.

Respectfully submitted,

Flory Kondzielski, Chairman

Date

Sharon Risjan, Secretary

Waterford Township
Unpaid Bills Detail
 As of November 17, 2021

Type	Date	Num	Open Balance	Credit
Dave's Welding Shop, Inc.				
Bill	11/09/2021	11237	385.00	385.00
Total Dave's Welding Shop, Inc.			385.00	385.00
E.L. Heard & Son, Inc.				
Bill	10/05/2021	233191	6.36	6.36
Bill	10/06/2021	191676 Fill Up	1,748.22	1,748.22
Bill	10/08/2021	10/8/21 Veh Unlea...	63.00	63.00
Bill	10/08/2021	229115	14.37	14.37
Bill	10/12/2021	230920	2.79	2.79
Bill	10/20/2021	15052	50.99	50.99
Bill	10/21/2021	229762	8.89	8.89
Bill	10/22/2021	229777	59.19	59.19
Bill	10/22/2021	228238	7.68	7.68
Bill	10/26/2021	232575	10.78	10.78
Bill	10/28/2021	232658	171.78	171.78
Bill	10/29/2021	229791	143.93	143.93
Bill	11/01/2021	12397322	226.85	226.85
Total E.L. Heard & Son, Inc.			2,514.83	2,514.83
Erie Truck & Trailer, Inc.				
Bill	11/16/2021	0543601	570.14	570.14
Total Erie Truck & Trailer, Inc.			570.14	570.14
Hagan Business Machines, Inc.				
Bill	11/11/2021	A072488	109.30	109.30
Total Hagan Business Machines, Inc.			109.30	109.30
Highmark Blue Shield				
Bill	11/05/2021	211105474053	78.46	78.46
Total Highmark Blue Shield			78.46	78.46
Hunter Truck Sales & Service, Inc.				
Credit	10/07/2021	X102270060:01	-210.00	
Bill	08/03/2021	X102303487:01	24.66	24.66
Bill	10/01/2021	X102314442:01	424.95	424.95
Total Hunter Truck Sales & Service, Inc.			239.61	449.61
ITUAbsorbTech				
Bill	11/03/2021	7799197	60.23	60.23
Bill	11/10/2021	7803405	116.00	116.00
Total ITUAbsorbTech			176.23	176.23
J. H. Auto Parts, Inc.				
Credit	11/03/2021	492117	-36.00	
Bill	11/03/2021	492134	26.98	26.98
Bill	11/03/2021	4921101	285.08	285.08
Bill	11/04/2021	492185	95.32	95.32
Bill	11/04/2021	492180	238.74	238.74
Bill	11/05/2021	492331	36.92	36.92
Bill	11/08/2021	492480	169.40	169.40
Bill	11/09/2021	492586	1,425.86	1,425.86
Bill	11/09/2021	492581	37.34	37.34
Bill	11/10/2021	492789	172.92	172.92
Bill	11/11/2021	492873	6.78	6.78
Bill	11/11/2021	492825	100.43	100.43
Bill	11/12/2021	493011	5.08	5.08
Bill	11/15/2021	493163	11.37	11.37
Bill	11/17/2021	493370	609.76	609.76
Total J. H. Auto Parts, Inc.			3,185.98	3,221.98
Koldrock Waters, Inc.				

Waterford Township
Unpaid Bills Detail
 As of November 17, 2021

Type	Date	Num	Open Balance	Credit
Bill	10/11/2021	881511	25.90	25.90
Total Koldrock Waters, Inc.			25.90	25.90
LOWE'S				
Bill	10/07/2021	3737094	444.06	444.06
Bill	10/11/2021	1271374	363.93	363.93
Bill	10/27/2021	963416	429.50	429.50
Total LOWE'S			1,237.49	1,237.49
Manuf. & Business Assoc - Ins.				
Bill	11/03/2021	237892	444.82	444.82
Total Manuf. & Business Assoc - Ins.			444.82	444.82
PA One Call				
Bill	10/31/2021	0000927042	18.75	18.75
Total PA One Call			18.75	18.75
Plyler Overhead Door Co., Inc.				
Bill	10/29/2021	SVC0007947	139.00	139.00
Bill	11/08/2021	SVC0008156	669.00	669.00
Total Plyler Overhead Door Co., Inc.			808.00	808.00
Pro Waste Services, Inc.				
Bill	11/01/2021	14966781	55.00	55.00
Total Pro Waste Services, Inc.			55.00	55.00
Quinn, Buseck, Leemhuis, Toohey & Kroto				
Bill	11/04/2021	460377	219.60	219.60
Bill	11/04/2021	460376	665.50	665.50
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			885.10	885.10
Steiner Diesel Service				
Bill	10/26/2021	11046	130.00	130.00
Bill	11/11/2021	11117	62.50	62.50
Total Steiner Diesel Service			192.50	192.50
UPMC Health Plan / UPMC Health Network				
Bill	11/09/2021	December 2021	8,064.92	8,064.92
Total UPMC Health Plan / UPMC Health Network			8,064.92	8,064.92
Verizon Wireless				
Bill	11/02/2021	10/03-11/02/21	54.60	54.60
Total Verizon Wireless			54.60	54.60
TOTAL			19,046.63	19,292.63

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

October 31, 2021

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
GENERAL ACCOUNT				
9/30/2021	594,111.56			
Receipts		151,522.92		
Com of PA Covid Relief Funds		-		
Interest Earned		51.88		
Expenditures			141,880.69	
Transfer to Building Fund				
Transfer to Bridge Fund			-	
Transfer to Equipment Fund			-	
Transfer to Covid Relief Acct			-	
TOTALS	-	151,574.80	141,880.69	\$ 603,805.67
*BRIDGE FUND				
9/30/2021	315,179.56			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		26.77		
Expenditures			-	
TOTALS		26.77	-	\$ 315,206.33
*BUILDING FUND				
9/30/2021	126,578.69			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		10.75		
Expenditures			-	
TOTALS		10.75	-	\$ 126,589.44
*EQUIPMENT FUND				
9/30/2021	57,280.14			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		2.43		
Expenditures			-	
TOTALS		2.43	-	\$ 57,282.57
STATE LIQUID FUELS				
9/30/2021	859.29			
Receipts		-		
Interest Earned		0.01		
Transfer from General Fund		-		
Expenditures			-	
TOTALS		0.01	-	\$ 859.30
*SEWER FUND				
9/30/2021	99,361.29			
Receipts		31.63		
Interest Earned		8.44		
Expenditures			-	
TOTALS		40.07	-	\$ 99,401.36
**SMALL FLOW TREATMENT FACILITIES				
9/30/2021	4,852.00			
Receipts		-		
Interest Earned		0.04		
Expenditures			-	
TOTALS		0.04	-	4,852.04
COVID RELIEF FUND				
9/30/2021	212,419.81			
Receipts		-		
Interest Earned		11.93		
Expenditures			116,678.00	
TOTALS		11.93	116,678.00	\$ 95,753.74
		Total Expenses	\$ 258,558.69	

TOTAL OF ACCOUNT BALANCES AS OF

October 31, 2021

\$ 1,303,750.45

**Restricted Funds

*Capital Improvement Funds

Waterford Township Supervisors

Regular Business Meeting

Wednesday, November 17, 2021

SIGN IN SHEET

1 Jim Welka

2 Darren Smith

3 Bethany Fritz

4 Ronald E. Elison

5 Amy Thompson

6 _____

7 _____

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12 _____

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14 _____

15 _____