

AGENDA

WATERFORD TOWNSHIP SUPERVISORS REGULAR BUSINESS MEETING December 1, 2021

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES OF THE NOVEMBER 17, 2021 MEETING

BID OPENING – PA State Approved 2A Material and State Approved AS1 Anti-skid Material

ROADMASTER REPORT

- Plowed and cindered the roads.
- Serviced equipment.

ZONING OFFICER

OLD BUSINESS

- No response yet from PaDOT regarding request for study at SR 97/Flatts Rd.
- Review of Ordinance 2021-02

NEW BUSINESS

- 2022 Health Insurance Carrier (tabled from 11/17/21 meeting)
- Authorization to sign the Conservation District time extension amendment to extend the end of the Swailes Road project to May 31, 2022, to allow for the recommended work to be done.
- PSATS Supervisors Boot Camp
- Walmart gift cards for employees

CORRESPONDENCE

RECEIPTS:

ADP	Employee health insurance contribution	558.33
Berkheimer	Earned income tax	10696.89
Berkheimer	Earned Income tax	11493.53
Berkheimer	Earned income tax	13203.58
Erie County Conservation	Swailes Road project reimbursement	57200.00
Erie County Tax Claim	Delinquent taxes	295.00
Berkheimer	Earned income tax	6358.05

BILL PAYMENT LIST: See attached

Payroll Period 11/13/21-11/26/21 Ck Date 12/01/2021 Cash Required: \$14,217.18

MOTION TO APPROVE PAYMENT OF BILLS

MOTION TO ADJOURN MEETING

December 1, 2021 Regular Business Meeting

Bid proposal results for:

15,000+ ton PA State Approved 2A material

3,000+/- ton PA State Approved AS1 anti-skid material

Bidder	2A Material		Antiskid Material	
	<u>Delivered</u>	<u>FOB Plant</u>	<u>Delivered</u>	<u>FOB Plant</u>
Erie Aggregates (Dwyer)	_____	_____	_____	_____
McClimons Supply & Transit	_____	_____	_____	_____
Wilkinson Aggregates	_____	_____	_____	_____
Caremeuse	_____	_____	_____	_____

Waterford Township
Unpaid Bills Detail
As of December 1, 2021

12/01/21

Type	Date	Num	Open Balance	Credit
American Funds				
Bill	11/10/2021	92901394	187.50	187.50
Total American Funds			187.50	187.50
Brian Tinko				
Bill	12/01/2021	2nd,3rd Qtr phone al	468.96	468.96
Total Brian Tinko			468.96	468.96
Carl Deist				
Bill	12/01/2021	2021 Phone Use	240.00	240.00
Total Carl Deist			240.00	240.00
Deiss & Halmi Engineering, Inc.				
Bill	11/16/2021	10-21-42	2,236.24	2,236.24
Bill	11/16/2021	10-21-43	1,296.85	1,296.85
Total Deiss & Halmi Engineering, Inc.			3,533.09	3,533.09
Five Star Equipment Inc				
Bill	11/22/2021	P31656	98.65	98.65
Total Five Star Equipment Inc			98.65	98.65
Henry T. Welka & Associates, LLC				
Bill	12/01/2021	3 Subdiv Deposits	300.00	300.00
Total Henry T. Welka & Associates, LLC			300.00	300.00
ITUAbsorbTech				
Bill	11/17/2021	7807601	60.23	60.23
Bill	11/23/2021	7811704	60.23	60.23
Total ITUAbsorbTech			120.46	120.46
J. H. Auto Parts, Inc.				
Credit	11/18/2021	493491	-14.35	
Credit	11/17/2021		-566.64	
Credit	11/17/2021	493418	-116.29	
Credit	11/10/2021	492761	-18.67	
Bill	11/17/2021	493419	21.29	21.29
Bill	11/18/2021	493464	566.64	566.64
Bill	11/26/2021	494045	97.20	97.20
Bill	11/29/2021	494188	359.53	359.53
Total J. H. Auto Parts, Inc.			328.71	1,044.66
Jason Petty				
Bill	12/01/2021	2021 Cell Phone Allo	180.00	180.00
Total Jason Petty			180.00	180.00
John Abel				
Bill	12/01/2021	2021 Cell Phone Allo	100.00	100.00
Total John Abel			100.00	100.00
Ken Lewis				
Bill	11/18/2021	11/18/21 w/s mtg c...	25.00	25.00
Total Ken Lewis			25.00	25.00
LeeAnn Ormsbee				
Bill	12/01/2021	2021 cell phone allo	240.00	240.00
Total LeeAnn Ormsbee			240.00	240.00
Pat Long				
Bill	11/18/2021	11/18/21 w/s mtg c...	25.00	25.00

Waterford Township
Unpaid Bills Detail
As of December 1, 2021

Type	Date	Num	Open Balance	Credit
Total Pat Long			25.00	25.00
Penelec				
Bill	11/22/2021	10/18-11/16/21	290.04	290.04
Bill	11/23/2021	10/19/21-11/17/21	139.73	139.73
Bill	11/24/2021	10/21-11/19/21	148.69	148.69
Total Penelec			578.46	578.46
Quinn, Buseck, Leemhuis, Toohey & Kroto				
Bill	11/17/2021	460607	313.75	313.75
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			313.75	313.75
Robert Papesch				
Bill	11/01/2021	W/S Meeting Comp	25.00	25.00
Total Robert Papesch			25.00	25.00
S A Wagner Agency, Inc.				
Bill	11/24/2021	2022 Treasurer Bond	2,243.75	2,243.75
Total S A Wagner Agency, Inc.			2,243.75	2,243.75
Scott W. Greggs				
Bill	12/01/2021	2021 Phone Use	240.00	240.00
Total Scott W. Greggs			240.00	240.00
Scott Hilliker				
Bill	12/01/2021	2021 Phone Allowa...	240.00	240.00
Total Scott Hilliker			240.00	240.00
Sharon Risjan				
Bill	12/01/2021	2021 cell phone allo	240.00	240.00
Total Sharon Risjan			240.00	240.00
Spectrum Business				
Bill	11/21/2021	0017377112121	147.96	147.96
Total Spectrum Business			147.96	147.96
Visa / Northwest				
Bill	10/18/2021	Rite Aid	31.79	31.79
Bill	10/21/2021	superbrightleds.com	193.98	193.98
Bill	10/25/2021	Imperial Industrial	369.94	369.94
Bill	10/27/2021	Adiding	318.95	318.95
Bill	10/27/2021	Factory Authorized O	232.14	232.14
Total Visa / Northwest			1,146.80	1,146.80
TOTAL			11,023.09	11,739.04

**Waterford Township Supervisors
Regular Business Meeting
Wednesday, December 1, 2021**

Chairman Kondzielski called the regular business meeting to order at 7 p.m. Supervisors Malinowski and Senger were present via phone connection. Also present were Secretary/Treasurer Sharon Risjan, Ron Eliason, Larry Thompson, Darren Smith, Bart and Peggy Beeman, and Bruce Coffin.

PUBLIC COMMENT

- Mr. and Mrs. Beeman questioned the monthly fee they pay for sewer service which they are not hooked up to, asking how long this continues. Chairman indicated that the fee would continue indefinitely. Mr. Beeman questioned the letter he received about the lighted sign at the motorcycle building on Route 19S. He talked to the people who use the building and it will be taken care of.
- Bruce Coffin asked the supervisors not to open the 2A gravel bid because he believes that an estimate on 2A will run around \$3 more per ton. He believes the Township has never bid their gravel before Spring, and feels bidding 15,000T+ is locking the Township into something that may or may not be used. He spoke to the Ethics Commission about conflict of interest with supervisors purchasing materials from a vendor who has supervisor family/friends working for them.

APPROVAL OF MINUTES

Motion by Malinowski, seconded by Kondzielski, to approve the minutes of November 17, 2021, as presented. Vote: 2/0

BID OPENING

**15,000+ ton PA State Approved 2A material
3,000+/- ton PA State Approved AS1 anti-skid material**

Bidder	State Approved 2A Material		State Approved AS1 Antiskid	
	<u>Delivered</u>	<u>FOB Plant</u>	<u>Delivered</u>	<u>FOB Plant</u>
Erie Aggregates (Dwyer)	No Bid	\$10.00	No Bid	\$6.00
McClimons Supply & Transit	\$15.87	No Bid	No Bid	No Bid
Wilkinson Aggregates	\$15.34	\$10.66	\$10.92	\$6.24
Caremeuse	No Bid	No Bid	No Bid	No Bid

Motion was made by Senger to not accept any bids and rebid in the Spring. Motion died for lack of a second.

Motion was made by Kondzielski, seconded by Malinowski, to accept Erie Aggregates' bid of \$10.00/ton FOB Plant for 15,000+ ton of PA State Approved 2A material, and their bid of \$6.00/ton FOB Plant for 3,000+/- ton of PA State Approved AS1 antiskid material. Vote: Malinowski and Kondzielski, yes; Senger, no.

ROADMASTER REPORT

- Plowed and cindered the roads.
- Serviced equipment.

ZONING Nothing to report

OLD BUSINESS

- No response from PaDOT regarding the request for a study at SR97/Flatts Road.
- Review of Ordinance 2021-02. Synopsis – definitions Dwelling, Dwelling/Single Family, Dwelling/Two Family, Dwelling/Multiple, Habitable Floor Area. Requirements for Accessory Building Setbacks, Habitable Floor Area, and repealing Employee quarters. Ordinance can be viewed at the Township building during regular business hours.

NEW BUSINESS

- 2022 Health Insurance Carrier – **Motion by Kondzielski, seconded by Senger, to accept the UPMC Gold EPO \$1,500 \$35/\$50 Premium Network, for covered employees in 2022. Vote: 3/0**
- Authorization to sign the Conservation District time extension amendment to extend the end of the Swailes Road project to May 31, 2022, to allow for the recommended work to be done. **Motion by Senger, seconded by Malinowski, to sign this document. Vote: 3/0**
- PSATS Boot Camp for new Supervisors – **Motion by Senger, seconded by Kondzielski, to send Darren Smith to the PSATS Boot Camp. Vote: 3/0**
- Walmart Gift Cards to Employees for Christmas – **Motion by Kondzielski, seconded by Malinowski, to give \$100 Walmart gift certificates to the employees. Vote: Malinowski and Kondzielski, yes; Senger, no.**

CORRESPONDENCE

RECEIPTS

ADP	Employee health insurance contribution	558.33
Berkheimer	Earned income tax	10696.89
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Berkheimer	Earned income tax	13203.58
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Payroll Period 11/13/21-11/26/21 Ck Date 12/01/2021 Cash Required: \$14,217.18

MOTION TO APPROVE PAYMENT OF BILLS – **Motion by Kondzielski, seconded by Malinowski, to approve payment of the bills as presented. Vote: Kondzielski and Malinowski, yes; Senger, no (he didn't have opportunity to look through them)**

**Motion by Malinowski, second by Kondzielski, to adjourn the meeting at 7:18 p.m. Vote:
3/0**

Respectfully submitted,

Flory Kondzielski
Chairman

Date

Sharon Risjan
Secretary