

**WATERFORD TOWNSHIP SUPRVISORS
REORGANIZATION MEETING AGENDA
JANUARY 3, 2023**

Chairman appoints temporary chairman to open the meeting with the salute to the flag, and to take nominations for Chairman.

******APPOINTMENTS******

APPOINTMENT OF CHAIRMAN

APPOINTMENT OF VICE-CHAIRMAN

APPOINTMENT OF SECRETARY/TREASURER

TREASURER'S BOND

ECATO DELEGATE

ALTERNATE ECATO DELEGATE

ERIE COUNTY PLANNING COMMISSION REPRESENTATIVE

ALTERNATE ERIE COUNTY PLANNING COMMISSION REPRESENTATIVE

PSATS CONVENTION DELEGATE

PSATS CONVENTION EXPENSES

SOLICITOR APPOINTMENT

ENGINEER APPOINTMENT

ZONING OFFICER APPOINTMENT

2023 WAGE AND LOCAL SERVICES TAX RECEIVER

ZONING HEARING BOARD APPOINTMENT

ZONING HEARING BOARD ALTERNATE APPOINTMENT

PLANNING COMMISSION APPOINTMENT

PLANNING COMMISSION MEETING PAY FOR 2023

ZONING HEARING BOARD MEETING COMPENSATION FOR 2023

WATER/SEWER AUTHORITY LIAISON

EMERGENCY MANAGEMENT COORDINATOR

ASSISTANT EMERGENCY MANAGEMENT COORDINATOR

AGRICULTURAL SECURITY AREA COMMITTEE CHAIRMAN

AGRICULTURAL SECURITY AREA COMMITTEE

INVESTMENT OFFICER

ERIE COUNTY TAX COLLECTION COMMITTEE DELEGATE

ERIE COUNTY TAX COLLECTION COMMITTEE ALTERNATE DELEGATE

DEPOSITORY OF FUNDS

VACANCY BOARD CHAIRMAN

WAGE INCREASE

ADJOURNMENT

FULL-TIME EMPLOYEES

TRUCK DRIVERS MUST HAVE CURRENT CDL LICENSE

PAID HOLIDAYS

- New Years Day
- Good Friday
- Primary Election Day
- Friday before Memorial Day
- Memorial Day
- 4th of July
- Labor Day
- General Election Day
- Thanksgiving
- Monday following Thanksgiving
- Christmas Day
- Two (2) Floating Holidays (to be agreed upon by all with approval of Board of Supervisors)

VACATION –

One year of service, 5 days
Two years of service, 6 days
Three years of service, 7 days
Four years of service, 8 days
Five years of service, 10 days
Six years of service, 11 days

Seven years of service, 12 days
Eight years of service, 13 days
Nine years of service, 14 days
Ten years of service, 15 days
Eleven years of service, 16 days
Twelve years of service, 17 days

Thirteen years of service, 18 days
Fourteen years of service, 19 days
Fifteen years of service, 20 days
Twenty years of service, 21 days

Vacation must be used within the year it is earned. Vacation may only be carried over to the next year under one of the following circumstances: the employee schedules vacations, then is told that he cannot have the time off, or work load is such that the employee is told he cannot have the vacation time off and there is no reasonable time left in the year to use it. All vacation time must be scheduled by June 15 of that year.

PERSONAL DAYS – Two personal days after one year of employment, one additional day after five years employment and must be approved by the roadmaster.

ALL VACATION AND PERSONAL DAYS MUST BE PRE-APPROVED BY THE ROAD MASTER.

SICK DAYS – Three paid sick days per year. A maximum of fifteen unused sick days can be carried forward. At year-end unused sick days may be redeemed at 80% of employee's regular pay.

BEREAVEMENT DAYS – Three days with pay for death in immediate family to include; spouse, parent, child, brother, sister, stepparent, stepchild, stepbrother or sister, mother-in-law, and father-in-law. One day with pay for grandparents, aunts, or uncles.

JURY DUTY – Township will make up the difference in pay based on eight hours of employee's regular pay.

FULL-TIME EMPLOYEE BENEFITS INCLUDE THE FOLLOWING:

Family Hospitalization, Employee will be responsible for 15% of premiums.
Eye Care
Family Dental Insurance
Short Term Disability
Basic Life Insurance
Pension (after 1 year of service)
Paid Holidays
Paid Vacation
Paid Personal Days
Bereavement Pay
Jury Duty Pay
Cell phone usage by Roadmaster – Total cost of his cell phone.
\$20 per month for personal cell phone usage

APPROVAL OF ABOVE LISTED BENEFITS FOR ALL FULL-TIME EMPLOYEES FOR 2023.

2023 SEASONAL PART-TIME LABOR/EQUIPMENT OPERATORS

OVERTIME COMPENSATION

HOURLY PAY

HOLIDAY PAY

MINIMUM CALL-IN PAY

MILEAGE COMPENSATION

EMPLOYMENT OF SUPERVISORS

AUTHORIZATION TO PAY INVOICES BETWEEN MEETINGS

REGULAR BUSINESS MEETING DATES

WORK SESSIONS

WATERFORD TOWNSHIP FEES FOR CALENDAR YEAR 2023

ZONING ORDINANCE BOOK	\$ 15.00
SUBDIVISION ORDINANCE BOOK	\$ 15.00
STORMWATER MANAGEMENT BOOK	\$ 15.00
COMPREHENSIVE PLAN	\$ 15.00
COPIES	\$.25
SMALL FLOW TREATMENT FACILITY PERMIT	\$500.00
STORM WATER PLAN APPLICATION, FOR OVER 5,000 SQ FT	\$500.00
If costs are less, remaining fees will be refunded	
Engineer determined fees for 10 yearly inspections	
FLOODPLAIN DEVELOPMENT	\$250.00
If costs are less, remaining funds will be refunded	
APPEALS, VARIANCES, CONDITIONAL USE	\$650.00
TO AMEND ORDINANCE, REZONING	\$750.00
SUBDIVISIONS:	
ALL SUBDIVISIONS REQUIRE A \$100 DEPOSIT. The deposit will be refunded if a recorded plat map is returned to Waterford Township within six (6) months of the supervisors' approval of subdivision	
Line revision	\$ 50.00
Minor Subdivision (5 or less lots)	\$100 + \$10 per lot
Major Preliminary Plan (6 lots or more)	\$600 + \$25 per lot
ZONING PERMITS:	
Minimum Permit Fee	\$ 50.00
Failure to Obtain Permit	\$50.00 penalty
Dwelling/Mobile Home	\$.25/sq. ft
Attached Garage/Addition	\$.15/sq. ft
Unattached Garage/Pole Barn/Accessory Building	\$.10/sq. ft
Pool Above/Below Ground	\$ 50.00
Driveway Permit	\$ 50.00
Commercial/Industrial	\$.25/sq. ft
Occupancy Permit/Certificate	No Charge
Cellular Tower upgrades	\$250.00
Permits expire one (1) year from issue date. Renewal is required if project is not completed.	

APPROVAL OF 2023 FEE SCHEDULE

ADJOURNMENT OF RE-ORGANIZATION MEETING

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
JANUARY 3, 2023**

AGENDA

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF DECEMBER 21, 2022, MINUTES

EXECUTIVE SESSION – Discussion on personnel

ROADMASTER'S REPORT

ZONING REPORT

OLD BUSINESS

PSATS Convention – Approval of attendance.

NEW BUSINESS

Hire road employee

CORRESPONDENCE

RECEIPTS

Berkheimer	EIT December	3042.75
ADP	Employee insurance contribution	430.22
Berkheimer	EIT December	1243.28

BILL PAYMENT LIST: See attached

Payroll Period 12/10/22-12/23/22 Check Date: 12/28/2022 Cash Required \$15,711.77

MOTION TO APPROVE PAYMENT OF BILLS

MOTION TO ADJOURN MEETING